



---

TITLE	Community Trainer
STATUS	Full Time Employee; Non-Exempt
ASSIGNED SUPERVISOR	Rural Program Manager
STANDARD WORK HOURS PER WEEK	40 hours (4 days a week as scheduled)
SALARY RANGE	\$27,000 to \$29,000
FUNDED	OVW

**Job Summary:**

Ensure the successful implementation of training activities under the Office of Violence Against Women (OVW) Fa’afafine Rural Program. This role will be responsible for the planning, coordination & execution of select activities that build community awareness on the issues that impact the fa’afafine, fa’atane & SOGIE community in American Samoa. They will be responsible for ensuring all training & educational content therein is in alignment with the program’s objectives. Reports directly to the Training Coordinator.

This position will work 100% Office of Violence against Women (OVW).

**Primary Responsibilities:**

- Develop and implement domestic violence prevention and awareness training for primary, secondary, and tertiary levels for the community.
- Coordinate the training and advisement of local community, and Alliance member organizations, teaching on domestic violence, sexual violence, dating violence and stalking, as it is currently understood for the fa’afafine, fa’atane & SOGIE demographic, by working closely with the Program Manager & Alliance Training Department.
- Organize the trainer programs as it relates to domestic violence intervention for the fa’afafine community.
- Implement and facilitate programs and initiatives as scheduled in the Rural Calendar by the Program Manager.
- Conduct outreach with organizational partners, including schools, healthcare facilities, churches, villages, or as requested by the community and approved by the Program Manager.
- Participate and support the Program Manager, Executive Director & Consulting Evaluator in developing curriculum and training plans for students to learn about the cultural significance of the indigenous SOGIE community in American Samoa, the region and those who live in diaspora.
- Coordinate, plan and work closely with the Program Manager & IT to monitor training curriculum and provide feedback on strategic planning for training tools.
- Responsible for creating and measuring community learning and development outcomes for prevention initiatives and community engagement focused on domestic and sexual violence.

---

## Rural Community Trainer

---

**Skills/Abilities Preferred:**

- Competence in typing, and word-processing skills (Microsoft Word) and filing.
- Ability to collaborate with other people and facilitate planning and action.
- Ability to work as an integral member of a team and work with little or no supervision as required.
- Ability to follow direction and work effectively under pressure.
- Good planning, organization, problem-solving, decision-making with attention to accuracy and details.
- Must be punctual and reliable.
- Ability to maintain confidentiality, and is able to work calmly under pressure.
- Ability to work within the policies, standards, procedures and the vision, mission of the American Samoa Alliance against Domestic & Sexual Violence.
- Must possess a valid driver's license.
- Fluent in English and Samoan (Requirement)

**Education/Work Experience:**

- Associate's degree, Bachelor's degree or degree in Sociology, Public Health, Health Education, or a closely related field is required and/or working in the social work, domestic and sexual violence work, or similar area for minimum of two years.
- Minimum one years' experience working for non-profit agency, focusing on domestic and sexual violence.
- Minimum one year of developing outreach programs and creating curriculum to increase the channel of learning for community members.
- Minimum one year experience of conducting assessments.
- Candidates who have background experience working on sexual and domestic violence prevention and peer education, including experience implementing evidence-based prevention strategies, and experience working with college students will be highly considered.
- Candidates who have limited to no experience working with sexual and domestic violence prevention, but show strong working background in teaching, or developing workshops and curriculum content will be considered.
- Candidates who are well-versed in advocacy language related to the global rainbow SOGIE or LGBTQIA+ narrative, with considerable understanding of the Samoan fa'afafine & fa'atane indigenous identities will be considered.

**Benefits:**

Paid health and vacation days; Workmen's Compensation; optional retirement plan(s).

---

**Rural Community Trainer**

---

### **Working Conditions:**

The selected individual will be working both indoors and outdoors, which may include working in spaces with excessive humidity, noise, or working near others. The position may require travel to meetings throughout the island and possibly to outlying islands, periodically. They may also be required to travel to meetings throughout the states and in various locations around the world periodically. They must be able to secure reliable transportation, including driver's license and proof of insurance, if necessary, when travel is required. They may be required to work some evenings and weekends based on the organization's demand as well as a flexible work schedule to allow for work outside of regular business hours (7am- 6pm, 4 days a week). They may experience occasional stress due to multiple demands of the position. They will be required to wear ASADSV provided uniforms when necessary.

### **Physical Demands:**

The selected individual may spend long hours standing during program/project sessions. They will be using office equipment and computers which can cause muscle strain. Standing or sitting for long periods, bending, stooping, occasional lifting, walking, climbing stairs; generally normal office conditions are to be expected. They will be required to pack and carry all equipment required for program/project sessions that may be light or heavy (over 25 lbs.).

### **Environment Conditions:**

The incumbent is in a busy, open area office. The incumbent is faced with constant interruptions and must meet with others on a regular basis. The incumbent must be able to work in fast-paced, cooperative environment.

### **Confidentiality:**

Due to clients who seek assistance at the Alliance, our office provides a safe space for individuals to gain assistance regarding sensitive information in relation to their needs. The Alliance promotes a trauma free workplace and encourages "safe communications" among employees who may share highly sensitive information. This is done in confidence, and they have the right to expect that staff will respect their privacy and act appropriately. All staff members are directed under the Employee Handbook to be committed to confidentiality in the workplace.

---

**Agency Responsibility:**

The American Samoa Alliance against Domestic and Sexual Violence strives to help the community be diverse and inclusive, promoting anti-oppression work, to strengthen families. We uphold the mission and vision of the Alliance, while fostering change in our economic, social and political systems. All staff members are expected to further their personal capacity to foster an environment of cultural inclusivity and sensitivity that is the foundation for the work.

**Equal Employment Opportunity:**

ASADSV is an equal opportunity employer. It is our policy to maintain a non-discriminatory environment free from intimidation, harassment, or bias based upon a person's race, color, religion, sexual orientation, sex, national origin, or disability status. Applicants from traditionally underrepresented communities are strongly encouraged to apply.

**Certification:** I certify that I have read and understand the responsibilities assigned to this position. And that this job description is an accurate description of the responsibilities assigned to this position.

---

Print Name/Signature

---

Date

---

**Rural Community Trainer**