

# American Samoa Alliance Request for Proposal

## **Summary:**

American Samoa Alliance Against Domestic and Sexual Violence (AKA the Alliance) is an organization in American Samoa, a US Territory. Our organization receives formulary grant funding from the Office of Family Violence Prevention and Services Act (FVPSA) to support communities, service providers and the victims of domestic violence whom they serve.

## **What is needed:**

The Alliance will be providing Board of Directors Workshops from March 28<sup>th</sup> to April 2<sup>nd</sup>, 2023. The Alliance Board of Directors plays an integral role in the development of policies, leads fiduciary planning, and succession planning. The training will help to support a culture of diversity, equity, and inclusion to be fostered in the workplace. A total of 20 hours of training focusing on Diversity, Equity & Inclusion, Governance Planning and Succession Planning.

## **Request for Proposal:**

- A total of 4-5 days will be set aside dedicated to Board of Directors Training beginning March 28<sup>th</sup> to April 2<sup>nd</sup>, 2023. The activities will help to strengthen, and improve board dynamics while improving the relationships with the executive director, staff and partners.
- The Board of Directors play a critical role in ensuring the Alliance prioritizes, supports, and invests in diversity, inclusion, and equity. The Board will learn what is required to include diverse viewpoints that draw from different life experiences, cultural backgrounds. They will be provided access to inclusive viewpoints to strengthen decision-making. The Board will identify how systemic inequities impact our environment that support flawed and failing strategies, but to deepen the organization's impact, relevance, and advancement for our community.
- Discussion Succession Planning, why it is important and how to connect the priorities to leadership. They will identify the goals of succession (i.e. creating diversity in leadership), and how the goals will resonate with the Board. They will discuss current roles, and steps on how to prepare for planning to continue to recruit, identify interim staff for successful succession.
- Talanoa Sessions to extract from the Board the highs and lows of participating; Provide feedback regarding what works and did not work for Board Members; This information will help the Executive Director to make necessary changes for Board recruitment and retainment.

## **Project Deliverable:**

- 40 hours to review/research develop training sessions
- 20 hours to collaborate with Alliance Staff.
- 30 hours to provide training for Alliance Board Members.

- Project Total Hours = 90

Off Island “Contractor” will be responsible to schedule zoom conference calls for Alliance Board of Directors. Will use google calendar. Contractor will provide complete training at end of scope.

All interested parties, please submit information about you or your organization. Include information regarding the training to be developed. Email: [administration@asadsv.com](mailto:administration@asadsv.com). Close date: March 22, 2023.

All interested parties, please submit information about you or your organization. Include information about implementation plan. Email: [administration@asadsv.com](mailto:administration@asadsv.com) Close date: February 28, 2023.